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Annex 1 Bids that meet the assessment criteria

Abingdon Street Pastors

Section 1 – Project Overview

<p>Project Name: Abingdon Street Pastors</p>
<p>Project Description: This group proposes to work alongside the Thames Valley Police to help create a positive atmosphere by providing practical assistance where required to keep people safe until they return home at night.</p>
<p>Name of Organisation: Abingdon Street Pastors</p>
<p>Amount bid for: £2,000 of £8,000 (approx)</p>
<p>Project Location and Locality: Abingdon</p>
<p>Sponsoring Councillor: Cllr Marilyn Badcock</p>

Section 2 – BID Criteria Assessment*

<p>Community Benefits (meets identified need): Thames Valley Police approached the Churches in Abingdon group to start the project to help reduce crime in Abingdon at weekends, along the lines of similar projects elsewhere in Oxfordshire.</p>
<p>Innovation and Creativity: This scheme is new, and seeks to reduce anti-social behaviour in an innovative and cost-effective manner.</p>
<p>Sustainable Business Case The volunteers have all been identified and the only barrier to the project is start-up funding. The project has secured some funding from other sources but plan to receive £3,000 from grants every year of the project. Funding is specifically for start-up costs such as uniforms and training.</p>
<p>Community Involvement Although the project is being supported by the local religious community (The Churches in Abingdon – 12 churches with membership of over 1,000), it is being set up in collaboration with Thames Valley Police and does not have a religious agenda. 20 local volunteers have already agreed to take part in the</p>

scheme.

Section 3 – Service Officer View

The new alcohol strategy 2011-12 includes plans to support and develop such street pastor services. Feedback suggests that other street pastor schemes in the county are working well and contribute significantly to the night time economy (whilst, in particular, keeping younger people safe).

Section 4 – Locality Review Group Assessment

Councillors are happy to support the bid to set up the Abingdon Street Pastors scheme. They wished to note that the scheme has strong local support in terms of funding and volunteers and it will be a welcome project in the town. Funding bid will contribute to initial costs.

Grimsbury Young People's Centre

Section 1 – Project Overview

Project Name: Grimsbury Young People's Centre
Project Description: To establish local youth provision for young people in Grimsbury.
Name of Organisation: BYHP (Working with Young People)
Amount bid for: £47,807 of £66,807
Project Location and Locality: Banbury, Banbury locality
Sponsoring Councillor: Cllr Ann Bonner

Section 2 – BID Criteria Assessment*

Community Benefits (meets identified need): The project will provide a wide range of activities for young people in this area of Banbury with the aim of bringing people of different backgrounds together. The County Council will have an Early Intervention Service Hub in Banbury but there will be limited provision of this sort in this area of the town.
Innovation and Creativity: Proposals are based around a new young people's centre and are rooted in a new voluntary sector partnership which is innovative. The organisation looking to run the youth club intends to develop activities at the new centre through consultation with local young people.
Sustainable Business Case: Future sustainability of the project will depend on getting increased lettings fees from other groups for use of the building. An item is listed as 'beneficiary costs' is not defined. A portion of the ongoing funding is reliant on donations. Building costs may be overstated. It will make use of a new purpose built building from Cherwell District Council.
Community Involvement Planning for the new building in which the project will be located has taken place over 6 years and involved a widespread consultation. There has been diverse community investment from young people to elected members and

community interest groups who are also planned to be involved in the design of activities to be provided.

Section 3 – Service Officer View

The Cattle Market build represented 7 years of work between county and district council to establish youth provision in the area. The BHYP proposal realises this ambition and provides a sustainable and creative approach in doing so.

Section 4 – Locality Review Group Assessment

- The group noted that this bid met a recognised community need and was supported by a sustainable business case.
- The group noted that the BYHP had worked with the Shifa Trust to avoid there being two separate bids to the Big Society Fund. Both organisations were commended for joining up.
- The group noted that the bid included £10,000 for employee costs. The Big Society fund does not pay for ongoing employee costs, so these costs need to be deducted from the bid.
- The group agreed to recommend that Cabinet fund the BYHP for the project minus the staffing costs

Carterton Youth Provision

Section 1 – Project Overview

<p>Project Name: Carterton Youth Provision</p>
<p>Project Description: To purchase and adapt the Allandale young people's centre. The project includes co-location of services with ICE (Inclusive Care and Education - a day centre for young adults with disabilities) and partnership with RAF Brize Norton.</p>
<p>Name of Organisation: Carterton Town Council</p>
<p>Amount bid for: £65,900 of £204,300, and asset transfer</p>
<p>Project Location and Locality: Carterton, Carterton/Burford locality</p>
<p>Sponsoring Councillor: Cllr Couchman and Cllr Handley</p>

Section 2 – BID Criteria Assessment*

<p>Community Benefits (meets identified need): The bid contains recognition of a real community need for universal youth provision and outreach work in Carterton which it seeks to address. It identifies that there are 4,325 young people under the age of 16. There is a particular focus on working with young people through RAF Brize Norton.</p>
<p>Innovation and Creativity: The bid for funding is to cover adaptations to the building to accommodate a new tenant, Inclusive Care and Education (ICE). This co-location is an innovative maximisation of resources. ICE will use the building during weekdays and the youth club will use the building in the evenings or at weekends.</p>
<p>Sustainable Business Case: In the business plan, a large proportion of the annual income is dependent on the co-location aspect of the lease from the relocation of Inclusive Care and Education relocation to the centre. The bid for the facility is set at OCC's valuation of the site. The costing estimates appear robust and are specifically for the adaptations of the building (not recurring).</p>

Community Involvement:

There has been significant work to include the wider community in developing this bid, including RAF Brize Norton. A project group has been set up for those working with young people in the town.

Section 3 – Service Officer View

There is a long history of Carterton Town Council supporting the development of youth provision in Carterton. This bid is an extremely creative community led solution to develop youth provision. It demonstrates excellent collaborative work between key organisations and the aspirations of young people in the community. Of particular note will be the development of work in conjunction with RAF Brize Norton where a town solution has been created that will support young people from forces families; a group that because of their transient nature can often feel/be isolated from the wider community provision.

Carterton youth provision	
Type of transfer requested	Sale of the OCC freehold interest in the site, plus a bid to the Big Society Fund of £65,900 (mainly to cover the cost of adaptations to the building)
Sale Terms	The Town Council is requesting sale of the freehold at a price of £64,000, which reflects the existing use (community use) value of the site.
Site issues	There is a record of a lease to the National Association of Boys Clubs (now National Association of Clubs to Young People) commencing 1st June 1971 for 60 years. It is understood the Association erected part of the building on the site under the lease and there is also a clause that if the youth centre becomes surplus to OCC requirements that the Association will have an option to lease or purchase the youth centre. However, the Association has not occupied the site for many years and Legal Services have confirmed that the lease has therefore been surrendered by operation of law. Legal Services have written to the Association stating the position.
Condition and Required Maintenance	The property has a low required maintenance of £8,000 identified. The identified works are not high priority and therefore no works would be undertaken ahead of a sale to the community.
Sustainability of Proposal	The business case seems robust, although a large proportion of the annual income is dependent on a lease from Inclusive Care and Education and therefore this is a risk until the lease is completed. The bid identifies adaptations of £63,800. It is assumed these are appropriate and necessary for the intended use
Capital Implications	As at February 2011, the site has an estimated alternative use (residential) capital value of £121k. The whole site has an estimated existing use (community use) capital value of £64k.
Key points to note	If OCC decides to sell to the community at a price reflecting community use rather than full market value then there would be a shortfall on the potential capital receipt of £57k.

Property & Facilities position	Property & Facilities supports the sale of the asset to the Town Council at less than full market value providing that the transfer allows for the County Council to recoup an appropriate proportion of any uplift in value secured subsequently through a change of use.
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Section 4 – Locality Review Group Assessment

Councillors in the Carterton/Burford locality are keen to support the bid. This will enable continued provision of youth activity in the town as well as other community use of the building. Councillors in particular wished to note that the bid:

- promises a certain and positive future for youth provision in the community
- maximises use of the building and provides a sustainable revenue for youth provision by leasing the building to the ICE day centre
- - is well supported by the RAF and provides important resource for RAF families in the area

Glyme Hall

Section 1 – Project Overview

Project Name: Glyme Hall
Project Description: To take over the new Glyme building on Chipping Norton School site for the community and develop youth provision.
Name of Organisation: Chipping Norton Adult Education Youth Centre management committee
Amount bid for: £28,353 of £39,653
Project Location and Locality: Chipping Norton, Chipping Norton/ Charlbury/ Woodstock locality
Sponsoring Councillor: Cllr Hilary Hibbert-Biles

Section 2 – BID Criteria Assessment*

Community Benefits (meets identified need): The project will provide for youth activities to be run from the building and will provide a space for OCC Adult Education services; providing a youth service in the evenings and adult learning during the day.
Innovation and Creativity: The co-location aspect of the bid is creative.
Sustainable Business Case: The business plan assumes a leasing agreement for the building from OCC. The bid also includes staffing costs in the first year. Other costing details seem realistic. Other sources of funding have been explored, with £11,300 already secured. Funding in future years will rely heavily on securing other groups renting out the building which is not detailed in the bid.
Community Involvement The bid suggests that members of the community were surveyed and that there have been discussions regarding the community run project with many local groups such as The Community Church, Adult Education, the Scouts, and the Dance School. Other service groups have also been consulted, such as Nexus, Town Council, The Police and District Councillors.

Section 3 – Service Officer View

There is a commitment from the community, town and county to see this provision developed. The bid supports a much needed community led provision in Chipping Norton.

Chipping Norton Young People/Adult Centre	
Type of transfer requested	Lease
Lease Terms	<p>The bid does not make clear the length of term required. Property & Facilities suggests that a 5 year lease with a tenant only option to break at the end of the second year and then annually would be appropriate.</p> <p>In line with the Asset Transfer Policy the tenant will be responsible for all repairs and maintenance and insurance.</p> <p>A notional rent will be charged.</p>
Site issues	Chipping Norton School will take over the space in the school that will be vacated when the new building becomes operational. The School has agreed to the provision of an external area for the new building in line with the original planning permission.
Condition and Required Maintenance	This is a new building so repairs and maintenance for the first few years will be minimal.
Sustainability of Proposal	<p>The running costs identified in the bid are estimates as this is a new building. There is risk around those estimates but the assumptions are reasonable based on comparable costs for other youth centres.</p> <p>The business case is not very developed at this stage and there remains uncertainty on income in future years.</p> <p>There is still a lot of work to do around the formation of a management committee in order to meet the deadline for occupation of 1st September 2011. Any delay in occupation will need to be managed carefully through discussion with Partnerships for Schools.</p>
Capital Implications	The new building has been financed largely by a co-location grant from Partnership for Schools. It would not be possible to dispose of the building and realise a capital receipt because of the grant conditions.
Key points to note	<p>A community solution is required to ensure that co-location grant conditions are met and that the new building is operational in time for occupation on 1st September 2011.</p> <p>The proposal also enables adult education to continue in Chipping Norton.</p>

Property & Facilities position	Property & Facilities supports the transfer of the asset to the management committee under a 5 year lease with a tenant only option to break at the end of the second year and then annually.
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Section 4 – Locality Review Group Assessment

The group felt that it was important to support this proposal due to the financial risk to the council of failing to deliver co-located services from the building. The proposal is community-led and meets identified community needs, and although the business case is untested (as Glyme Hall is a new build) the estimated running costs had been based on similar buildings elsewhere. Since the application had been submitted the length and cost of the lease from the Council had been confirmed (5 years at £3,000 per year) and more detail provided about the youth activities that would take place (youth club on 4 night per week, providing 8 hours/week for 9-13 year olds and 8 hours/week for 14-19 year olds). The group also noted that the proposed costs for the youth worker were significantly lower than continuing to employ the current youth worker so represented a significant saving to the community. The costs would be supplemented by hiring the centre to other community and voluntary organisations.

FAZE Youth and Community Centre

Section 1 – Project Overview

Project Name: FAZE Youth and Community Centre
Project Description: To take over the running of a newly renovated Faringdon Young People's Centre, FAZE.
Name of Organisation: FAZE Faringdon Youth Centre
Amount bid for: £26,150 of £62,000 (and asset transfer)
Project Location and Locality (<i>could be countywide</i>): Faringdon, Faringdon locality
Sponsoring Councillor: Cllr Judith Heathcoat

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need): FAZE is a popular service, current use is by 245 members who will continue to be catered for and there is no other similar provision in the community.
Innovation and Creativity: This bid shows good, creative use of the building space. Co-locating with other services links across range of community needs. There is also scope for further innovation on the site in future years.
Sustainable Business Case: No costs have been factored in for leasing the FAZE building from OCC (The business plan assumes a peppercorn rent for a 2-year lease with repairs and maintenance met by the council). The bid contains a realistic plan to become self-sustaining in future years which is based on a combination of funding from the Town Council and subletting the building to other groups. A considerable amount of fund raising has already taken place and there is a local commitment to taking on the service; however future year running costs are dependent on a considerable level of future fundraising.
Community Involvement: There has been an active community effort to continue to provide some youth

activity in the town. There is good community involvement both in relation to individuals in the proposed management committee and also community groups in the town interested in making use of the building. The bid has good links to schools and other 'youth' providers'.

Section 3 – Service Officer View

Where applicable

This bid offers a means of sustaining a good youth facility that has recently been refurbished. It provides a strengthening of the community links to the building and could add value to a site that is under utilised at present. There is considerable support by organisations and the general public in Faringdon and much work has already been done to raise funds. Opportunities and the means to fundraise appear to be in place.

Faringdon Young People/Adult Centre	
Type of transfer requested	Lease for two years initially, with an option to renew or purchase the site at that time. The initial bid relates only to the front of the site, which includes the main building, car park and front garden area. The rear of the site was previously used by OCC Highways but is not included in the initial bid.
Lease Terms	A lease for a term of two years seems sensible, with an option for the community to renew or purchase the site at that time. In line with the Asset Transfer Policy the tenant will be responsible for all repairs and maintenance and insurance. Also in line with the Asset Transfer Policy a notional rent will be charged but this has not be allowed for in the bid (allow £3,000pa) and the group will assume full running costs of the property repairs and maintenance
Site issues	OCC Highways have confirmed that the rear of the site is no longer used as a highway depot or for storage. The planning permission for youth centre use was granted as a Regulation 3 application and only gives permission for OCC use. The community group will need to submit their own application to the District Council for planning permission for their intended use. A decision would take 2-3 months. The rear of the site is probably contaminated due to its former use as a highway depot and for salt/material storage, although this is outside the site area of interest in the bid.
Condition and Required Maintenance	The existing youth centre part of the building was recently refurbished. Therefore repairs and maintenance for the main part of the building will be minimal. The other adjoining wing of the building was not recently refurbished but no priority works are identified for this part. It should be noted that the garages at the rear of the car park contain asbestos, although these lie outside the site area of

	interest in the bid. This is not an issue unless work is done to the garages.
Sustainability of Proposal	The business case seems robust and running costs are accurate based on OCC's running costs to date. However, a notional rent needs to be allowed for (assume £3,000kpa).
Capital Implications	As at February 2011, the whole site has an estimated alternative use (offices/workshop) capital value of £150k. The whole site has an estimated existing use (community use) capital value of £79k.
Key points to note	In granting a lease to the community the County Council is losing the option of selling the site and realising a capital receipt in the short term. However, the community may wish to purchase the site at a later date at which point a capital receipt may be achieved. If OCC decides to sell to the community at a price reflecting community use rather than full market value then there would be a shortfall of £71k. The values would need to be reviewed when and if a sale progresses to ensure they reflect market conditions.
Property & Facilities position	Property & Facilities supports the transfer of the asset to the management committee initially under a lease for two years, and would support a sale of the whole site to the community at a later date. We recommend that the lease offered is line with the Asset Transfer Policy thereby offering a notional rent and assumption of the full running costs of the building, including repairs and maintenance not a peppercorn rent and repairs and maintenance met by the council as requested.

Section 4 – Locality Review Group Assessment

<p>Councillors noted;</p> <ul style="list-style-type: none"> • There is a lack of youth provision - Hub or otherwise in the Vale area of the County. • Whilst Faringdon is not an area of high social need there are pockets of deprivation exacerbated by rural isolation and the proposal ensures a sustainable future for the young people's centre • Faringdon is well located in the Locality area and the FAZE centre could continue to act as a 'hub' for surrounding villages • There is very strong local support (including financial) which will help contribute to FAZE being a sustainable service

Uffington Youth Club

Section 1 – Project Overview

Project Name: Uffington Youth Club
Project Description: To re-open the independent youth club which closed in 2008.
Amount bid for: £2,500 of £2,864.81
Project Location and Locality (<i>could be countywide</i>): Uffington, Faringdon locality
Sponsoring Councillor: Cllr Anda Fitzgerald-O'Connor

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need): There have been no organised youth activities in Uffington since 2008, this project would see the youth club reopened for fortnightly sessions. It is unclear how high demand for the youth club is.
Innovation and Creativity: The approach includes a creative mix of local youth provision as well as 'travelling workshops' and other community clubs.
Sustainable Business Case: There is a comprehensive plan of who will be involved in leading and managing the project. It is not clear whether the amount requested in the bid is sufficient based on the projected costs, funding and income streams. There are assumptions on the level of interest in hiring the hall which may not be realistic. The bid assumes that all staff are volunteers. Project costs are largely for equipment.
Community Involvement: A questionnaire was delivered to all households in Uffington to gauge the demand for the project, and an open meeting was held in May 2011. The project has strong support from Uffington Parish Council and the village hall committee.

Section 3 – Service Officer View

Where applicable

Village youth clubs play a vital role in providing space for young people particularly in places like Uffington where rural isolation is high. The level of funding that is being requested could be considered through the Chill Out fund.

Section 4 – Locality Review Group Assessment

- There is a lack of youth provision - Hub or otherwise in the Vale area of the County
- The local young people, parents and volunteer youth workers are all extremely positive and enthusiastic about how this project would work
- Uffington is a very large but very rural village which currently offers young people nothing to do after school
- The lead community person has extensive youth work experience and has the backing of the parish council

Littlemore Youth Club

Section 1 – Project Overview

Project Name: Littlemore Youth Club
Project Description: To set up a local youth provision from the village hall.
Amount bid for: £4,600 of £7,300
Project Location and Locality (<i>could be countywide</i>): Littlemore, Oxford locality
Sponsoring Councillor: Cllr John Sanders

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) There are currently no dedicated facilities for young people in the community and access to existing provision is difficult.
Innovation and Creativity The service will be co-produced by young people, building community leadership capacities in addition to providing a space for youth activities.
Sustainable Business Case Year one funding is clearly set out. Cost estimates appear robust, although include staffing and other recurring costs. The business case includes income generation from subscriptions. There is little detail about how the fundraising of the level needed in future years will be met with some fundraising assumptions appearing ambitious.
Community Involvement Involvement of the community is good including elected members, the Police, local people, the Parish council and church leaders.

Section 3 – Service Officer View

Where applicable

The youth club in Littlemore has been inconsistent for some time – there is need for some consistency and ongoing work. This bid seeks to re-provide the service that is being withdrawn additionally bringing in wider community

representation and support. The level of funding that is being requested could be considered through the Chill Out fund.

Section 4 – Locality Review Group Assessment

Councillors prioritised this bid and noted strong community support to start this project and were confident that it will become sustainable. They identified that Littlemore is an area of need and that it is difficult for young people to physically access services provided in Rose Hill and Blackbird Leys

Wood Farm – Youth Work Training Project

Section 1 – Project Overview

<p>Project Name: Wood Farm – Youth Work Training Project</p>
<p>Project Description: To train members of the local community as volunteers to support future youth provision from the existing building.</p>
<p>Amount bid for: £6000 of £6,810</p>
<p>Project Location and Locality (<i>could be countywide</i>): Wood Farm, Oxford locality</p>
<p>Sponsoring Councillor: Cllr Liz Brighthouse</p>

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need): The project will provide an opportunity for local people to have training about youth work in order to run the young people's centre in the community when council funding ceases.</p>
<p>Innovation and Creativity: This project will build capacity directly into the local community to provide youth services. The funding for ongoing expenses is linked to the trainers becoming trainers, a creative solution which secures resources and fills other communities' needs.</p>
<p>Sustainable Business Case: Future funding is reliant on a successful grant application to the Oxfordshire Community Foundation. Part of the bid includes future revenue through the development of a training course offered to volunteers from other youth centres, a realistic source and perhaps downplayed in the proposal.</p>
<p>Community Involvement: There is evidence of good community involvement in developing the bid.</p>

Section 3 – Service Officer View

Where applicable

Wood Farm Youth Action Group has been active in Wood Farm for many years linking with the range of other community organisations operating in the area. There is significant need in Wood Farm and a real need to put in place quality work with young people. This programme would have dual purpose – skilling the local community and working with young people. This programme would operate to provide confidence, build self esteem, input skills and raise aspiration and motivation for those volunteers trained as well as using these with the local youth population. Very much a means of breaking the cycle of deprivation.

Section 4 – Locality Review Group Assessment

Councillors strongly supported this modest bid to train volunteers to run youth provision in Wood Farm. They supported this sustainable model which puts volunteers at the centre of youth provision.

Wolvercote Young People's Club (WYPC)

Section 1 – Project Overview

<p>Project Name: WYPC Youth and Community Work in Wolvercote and Cutteslowe</p>
<p>Project Description: To take over the Wolvercote Young People's Centre and to deliver youth provision and wider community use.</p>
<p>Name of Organisation: Wolvercote Young People's Club</p>
<p>Amount bid for: £37,786 of £79,586</p>
<p>Project Location and Locality (<i>could be countywide</i>): Wolvercote, Oxford locality</p>
<p>Sponsoring Councillor: Cllr Jean Fooks</p>

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need) The WYPC will offer work with young people and older children in Wolvercote and Cutteslowe. It will also provide a venue for other community groups' activities.</p>
<p>Innovation and Creativity The proposal shows creativity in the potential for sharing premises with the school and extending to local ownership of the building.</p>
<p>Sustainable Business Case Cost estimates appear robust however there is a staffing component and the bid proposes that repairs and maintenance costs continue to be met by the county council. Some fundraising projections for future years appear ambitious.</p>
<p>Community Involvement This bid demonstrates excellent community involvement with numerous local meetings and well attended opportunities for local people to have their say. A considerable level of local fundraising in the community has already taken place.</p>

Section 3 – Service Officer View
Where applicable

WYPC is a well used and well respected local resource holding a central place in the Wolvercote community. The WYPC Charitable Trust has been registered as a charity for some time and has a working and active group of trustees. There is considerable concern in the local communities of both Wolvercote and Cutteslowe about the prospect of losing this provision and much support for continuing and extending the work. Wolvercote and Cutteslowe are communities with much higher need than their surrounding neighbourhoods in North Oxford. This bid pulls together these elements with a strong business case.

Wolvercote Young People's Centre	
Type of transfer requested	Lease initially, and possible option to purchase at a later date.
Lease Terms	<p>The bid requests a lease of 5 years and Property & Facilities supports this. A mutual option to break at 2 years and then annually is required to allow each party to review the situation at that time.</p> <p>In line with the Asset Transfer Policy a notional rent will be charged.</p>
Site issues	<p>There is interest in the site from Wolvercote Primary School. A feasibility study has been commissioned to consider various options for the school's expansion, including the youth centre. The feasibility study will be completed in September 2011 at which point the school's potential interest will be clearer. Even if the school does wish to use the property for its expansion, no funding is currently identified and any scheme is likely to be at least 2 years away. Both the school and WYPC have expressed a willingness to work with each other and share occupation if it is in the interests of both parties at a later date.</p>
Condition and Required Maintenance	<p>There is a low level of required maintenance identified to the value of £8,000. The identified works are not high priority and therefore no works would be undertaken ahead of leasing to the community.</p> <p>In line with the Asset Transfer Policy the tenant will be responsible for all repairs and maintenance and insurance. However, the community argues in its bid that OCC should continue to have responsibility for repairs and maintenance and insurance because of the potential school need for the asset. If it is agreed that OCC continues to meet these costs that will effectively reduce the call on the Big Society Fund by £5,500 (the year 1 building maintenance and insurance costs combined).</p>
Sustainability of Proposal	<p>The business case is robust, although reliant on Big Society Funding in year 1. Running costs are appropriately allowed for based on existing costs.</p> <p>A rent of £5,000 is allowed for. The Asset Transfer Policy states a notional rent will be charged. This is likely to be less than £5,000.</p>
Capital Implications	<p>As at February 2011, the site has an estimated alternative use (residential) capital value of £420k. The whole site has an estimated existing use (community use) capital value of £138k.</p>

<p>Key points to note</p>	<p>The interest in the site from the school needs to be properly assessed once the feasibility study is completed. Whether the school has a future interest in the site or not, it makes sense to grant a lease to the community now but ensure that the lease terms allow both parties to review the situation in two years time.</p> <p>A decision needs to be made on whether OCC continues to meet repairs and maintenance and insurance costs on the basis of the potential need from the school.</p> <p>By leasing to the community OCC is delaying any potential capital receipt from the site, at least in the short-term. Depending on the position with the school, it may be possible to sell the asset to the community at a later date at which point a capital receipt may be achieved. If OCC decides to sell to the community at a price reflecting community use rather than full market value then there would be a shortfall of £282k. The values would need to be reviewed when and if a sale progresses to ensure they reflect market conditions so OCC cannot commit to sell at an existing use value of £140k as requested in the bid.</p>
<p>Property & Facilities position</p>	<p>Property & Facilities supports the transfer of the asset to the community via a lease for five years with a mutual option to break at 2 years and then annually, allowing both parties the opportunity to review the situation at that time based on the potential need from the school and the interest from the community in purchasing the site. An exception to the Asset Transfer Policy is recommended to accept the request for the Council to continue to repair and maintain the property.</p>

Section 4 – Locality Review Group Assessment

Councillors identified that there is need for ongoing youth provision in this part of Oxford which contains a number of areas that are not affluent. Considerable local support for the project was noted and the efforts to raise money for the project in the community. Councillors wanted to suggest that Wolvercote YPC should be a satellite in the Early Intervention Service but in the absence of this the community should be supported to provide this facility. It was noted that the Wolvercote centre has served North Oxford, Jericho and further afield.

Wheatley Young People's Centre

Section 1 – Project Overview

<p>Project Name: Wheatley Young People's Centre</p>
<p>Project Description: To transfer Wheatley Young People's Centre to be managed by the Maple Tree Children's Centre to create a community venue with the aim of maintaining youth provision in Wheatley</p>
<p>Amount bid for: The bid is for transfer of the asset only. A future bid for funding for youth provision from the Parish Council is anticipated.</p>
<p>Project Location and Locality (<i>could be countywide</i>): Wheatley, Thame/Wheatley/Watlington/Chalgrove locality</p>
<p>Sponsoring Councillor: Cllr Anne Purse</p>

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need) This bid is not for Big Society funding but requests asset transfer of the young people's centre building (which is on the Wheatley Primary, John Watson and Wheatley Nursery Schools' site) to the Maple Tree Children Centre. The proposal is for shared use by a number of groups and ensures that existing multi-use of the building is maintained and enhanced when OCC youth service funding for the centre ceases. The bid sets out the need for two youth club sessions per week for the large number of young people aged 13-19 in the community.</p>
<p>Innovation and Creativity The proposal represents a creative use of the centre to meet wider community needs and co-locates a number of different services together in the same location.</p>
<p>Sustainable Business Case Ongoing management and running costs will be met by the Children's Centre. The bid sets out that funding from the OCC Minor Work's Fund to refurbish the centre is being sought. Since submission this funding has not been awarded. The newly formed management committee are committed to making the proposal work whether or not funding to adapt the building can be found.</p>

Community Involvement

The proposal brings together a number of different service providers and the parish council to offer a sustainable future for the young people's centre in Wheatley.

Proposals for future youth provision are still being developed through the parish council but young people are involved to identify their priorities.

Section 3 – Service Officer View***Where applicable***

This project would provide a solution to the wide community needs in Wheatley and offers a creative way forward.

From time to time teenage issues rise to the fore in the village and it is really important that there is a robust teenage programme in place. The governance of the overall project must enable those working with young people, those concerned about young people and young people themselves to be involved. It is important that young people feel the centre can provide for their needs.

Wheatley Young People's Centre	
Type of transfer requested	Transfer to The Maple Tree Children's Centre – the asset effectively remains within OCC use so no legal agreement is needed. However, there would need to be a Memorandum of Understanding between OCC and the Children's Centre to safeguard the wider use of the property. The current children's centre contract is due for renewal in March 2012. If the Children's Centre was to be provided through an external provider, there would need to be a lease in place.
Lease Terms	It is proposed that the asset will be managed by The Maple Tree Children's Centre, which is an OCC service provided through Great Milton School. It will therefore remain an OCC building and no lease is required. The intention is that the Children's Centre will hire out the building to community groups.
Site issues	The building is on part of the Wheatley Primary school site, although not integral to the school premises. The school wish to have some use of the space, but have confirmed they do not wish to take overall responsibility for it.
Condition and Required Maintenance	A schedule of works has been produced adapt the building for occupation by the Children's Centre (including new heating and lighting). The total cost is estimated to be £93,500 (including fees). The works are considered desirable for the Children's Centre to occupy. The Children's Centre management team has submitted a bid to the Minor Works Fund for the total cost of the works. This has been identified as more than a minor works project.
Sustainability of	The revenue costs have been identified in the bid and the sums allowed are reasonable based on existing running costs.

Proposal	<p>It is intended that running costs are met from the Children's Centre budget. The ongoing repairs and maintenance responsibilities (after the refurbishment) would continue to sit with Property & Facilities as it will remain an OCC property.</p> <p>The business case is not very well advanced. A management committee is being set up, and key stakeholders have been identified. There is no clear lead for the management committee. No hire arrangements are in place. The future youth provision is not yet certain.</p> <p>The refurbishment relies on OCC funds – no additional funds have been identified from local sources to assist with this work.</p>
Capital Implications	<p>The building is on part of the school site. Although it is a stand-alone building, it would be very difficult to dispose of separately and to realise a capital receipt.</p>
Key points to note	<p>The issue over funding of the capital works should be resolved. It was agreed at a meeting on 14th June that the minor works bid would not be accepted. It will be explored as to whether the works can be funded from either from the capital programme or from Asset Strategy capital funding.</p> <p>A management committee with representation from all building users is needed to ensure appropriate management for the building.</p>
Property & Facilities position	<p>In principle, Property & Facilities supports the transfer of the asset to The Maple Tree Children's Centre but subject to agreement of funding for the capital works or decision as to whether these are necessary and the establishment of a suitable arrangement for management of the building.</p>

Section 4 – Locality Review Group Assessment

Councillors agreed that the proposal offers a sustainable use of the asset and would meet a range of community needs. Wheatley Parish Council has agreed to provide £5,000 towards the cost of a youth worker and other Parish Councils around the area are to consider adding to this sum.

The Locality Group suggests that the Cabinet supports the idea of the development pending a decision on the minor works bid and a bid for Big Society funding in the next wave for start-up money to get the centre started.

The Sweatbox (Young People's Centre at King Alfred's School)

Section 1 – Project Overview

<p>Project Name: The Sweatbox (Young People's Centre)</p>
<p>Project Description: Project to adapt the Young People's Centre, which has already been transferred to the school, for educational use and to continue youth provision in the community.</p> <p>Note: Cabinet has already agreed to transfer the young people's centre building to the school.</p>
<p>Name of Organisation: King Alfred's School</p>
<p>Amount bid for: £20,000 of £90,515</p>
<p>Project Location and Locality (<i>could be countywide</i>): Wantage, Grove/Wantage locality</p>
<p>Sponsoring Councillor: Cllr Jenny Hannaby</p>

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need): Attendance levels and user satisfaction have historically been high, with large numbers of young people attending events which the school wish to take over. Police reports have indicated a rise in youth-related, anti-social behaviour during periods when the centre is closed.</p>
<p>Innovation and Creativity: The project proposes a mixed use for the building to maximise its use. The school will use it in the day and the young people's centre will occupy the facility at night. The bid has used the wider community creatively when developing this bid to ensure public support for the Centre.</p>
<p>Sustainable Business Case: Cabinet has already transferred the building to the school and the school is assuming the overhead for the running of the centre. The long-term plan for funding relies on encouraging significant increases in attendance and a plan is set out for how these can be achieved.</p>

The business case includes staffing costs as the project will use trained youth work professionals.

Community Involvement:

The bid contains extensive information outlining the amount of community support for the project, from schools, churches, Police, young people and their parents. Public support for the project is clear.

Section 3 – Service Officer View

Where applicable

There is a long history of community support for youth work delivery from the Sweatbox. The bid reflects this diverse support base and promises increased access to a variety of positive and developmental activity opportunities. Issues of deprivation/need in Wantage/Grove are low. The police have often linked reductions in anti social behaviour with activity provided from the Sweatbox. Historically young people have travelled from the other places to attend events at the Sweatbox.

Section 4 – Locality Review Group Assessment

Councillors are keen to recommend the bid to Cabinet with the following points;

- The proposal guarantees a sustainable future for a well regarded community resource for Wantage, Grove and the surrounding area which also includes provision for disabled young people (Beatbox)
- The proposal includes sustainable provision of professional youth work alongside volunteer support including by Young People through the Members Youth Union/Forum
- The proposal has ongoing town council support and support of other local organisations
- The project has strong involvement of young people and a range of stakeholders on the management committee
- The Sweatbox has full support of the local Wantage West NAG (Neighbourhood Action Group) where young people from the Sweatbox Union sit on the committee. The Sweatbox works with the Police and offers support and guidance to youth along side positive programme of activities to meet the needs of reducing anti social behaviour
- The school will take on many of the running costs of the project
- The bid is explicitly for start up costs and is value for money.

Bartholomew School, Eynsham

Section 1 – Project Overview

<p>Project Name: Bartholomew School, Youth Service and 6th Form Provision</p>
<p>Project Description: Project to adapt the Eynsham Young People’s Centre, which has already been transferred to the school, for use by a greater variety of groups.</p> <p>Note: Cabinet has already agreed to transfer the young people’s centre building to the school.</p>
<p>Name of Organisation: Bartholomew School, Eynsham</p>
<p>Amount bid for: £41,000 of £80,000</p>
<p>Project Location and Locality (<i>could be countywide</i>): Eynsham, Witney/Eynsham locality</p>
<p>Sponsoring Councillor: Cllr Charles Mathew</p>

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need) The community has identified the need to maintain and extend provision for young people which do not exist elsewhere in the community.</p>
<p>Innovation and Creativity The proposal would integrate the youth service with the sixth form provision in a multi-purpose use of the facilities.</p>
<p>Sustainable Business Case The funding request to the Big Society Fund is primarily to cover refurbishment costs of the building. Costs estimates appear robust. The school will fund the majority of the ongoing running costs of the project alongside some fundraising.</p>
<p>Community Involvement There has been strong community involvement in development of the project which has parish council support. This has involved consultation within the community, the PCT, and elected officials.</p>

Section 3 – Service Officer View*Where applicable*

Eynsham Young People’s Centre is not in an area of high need however it has been well attended by young people and reaches young people from the surrounding rural villages providing a much needed service for those that would otherwise be rurally isolated from such a service. The bid is creative in that it co-locates the 6th Form and Youth Service provision. The school has demonstrated commitment in its intention to continue funding provision in year 2/3.

Eynsham Young People’s Centre (Bartholomew School Youth Service and 6th Form Provision)	
Type of transfer requested	The transfer of the asset to Bartholomew School has already been agreed by Cabinet. This is a bid for £41,000 to cover the cost of alterations and improvements to the building.
Lease Terms	The asset will remain within OCC’s ownership so there is no legal transfer of the asset.
Site issues	The asset is a stand-alone building but within the school site.
Condition and Required Maintenance	The building has required maintenance of £12,300 identified. The school has identified £41,000 of capital works required to bring the property into a suitable condition for its intended use. It is unclear what the basis of this estimate is, but the sums allowed seem reasonable based on similar works on other sites. It is assumed the works will address the required maintenance items above.
Sustainability of Proposal	The business case seems robust and most running costs are adequately allowed for based on existing running costs. On transfer, the school will become responsible for the delegated (day to day) repairs and maintenance items for the building as with other school buildings. The County Council will be responsible for the non-delegated (structural and main services) items. This is allowed for in the school’s bid although the allowance for ongoing maintenance seems a bit low, especially if use of the building is going to be higher. Property & Facilities suggest £8,000pa would be more reasonable.
Capital Implications	The youth centre building is integral to the school site and it would be very difficult to dispose of the building separately to release a capital receipt. The school has bid for £41,000 to cover the cost of adaptations and improvements to the building required for its intended use.
Key points to note	The transfer of the asset to the school has already been agreed by Cabinet. A meeting needs to be arranged to agree the detail of the transfer.
Property & Facilities position	Property & Facilities supports the allocation of £41k for adaptations and improvements works at Eynsham Young People’s Centre.

Section 4 – Locality Review Group Assessment

The group strongly supported this proposal, believing that it had clear support and involvement from the community and met an identified need in the potential loss of youth services to the village. The group felt the business case demonstrated excellent value for money, extension of the use of the centre and significant savings on the existing running costs, demonstrating creativity in the approach.

Although not on the application form, the group were aware of significant work to involve a wide range of community groups in running sessions from the centre, and felt the injection of capital funding to bring the building totally 'up to scratch' (eg disabled toilets, boiler update and kitchen repairs) would help widen its appeal to these groups and aid the sustainability of the centre. The group felt the proposal should be fully supported.

Annex 2 Bids that presently do not fully meet the assessment criteria, but may with further development

St. Francis' Community Hall Extension

Section 1 – Project Overview

Project Name: St Francis' Community Hall Extension
Project Description: To extend the church community hall in Banbury.
Name of Organisation: St Francis LEP Banbury
Amount bid for: £10,000 of £130,000
Project Location and Locality: Banbury, Banbury locality
Sponsoring Councillor: Cllr Nick Turner

Section 2 – BID Criteria Assessment*

Community Benefits (meets identified need) A number of community groups are already active on the church site. Although the bid does not indicate how many people benefit from these activities, the Church has had requests from other groups to hold activities, which they have had to turn down.
Innovation and Creativity This is not a new project, but an extension/improvement of a current activity.
Sustainable Business Case The Partnership has already secured a substantial amount of funding, and needs to raise the rest within the next six months – according to the business plan although even with BSF funds they will still fall short by a considerable amount. Cherwell DC has indicated that they will contribute £60,000 (almost half the needed amount). Planning permission for the extension will expire in 18 months so they are keen to get the project going and completed as soon as possible.
Community Involvement Groups have been approached and indicated that they would utilise the space if it were available.

Section 3 – Service Officer View

The bid shows demand from the community for use of the space at St Francis church hall. However this does not provide a strong fit with the aims of the Big Society Fund which was not intended to fund facilities in their own right, but to kick-start new initiatives. It is not clear what other options community groups have for community facilities in this locality.

Section 4 – Locality Review Group Assessment

- The group noted that this bid met a recognised community need and was supported by a sustainable business case.
- The group noted that the church had raised £97,000 of the £130,000 needed to deliver the project and that £10,000 from the big society fund would leave them with £23,000 further to raise.
- The group agreed to recommend that Cabinet fund St Francis LEP, but that the funding should be held in reserve until St Francis has secured the full funding necessary to deliver the project.

Community Cash Awards

Section 1 – Project Overview

Project Name: Community Cash Awards
Project Description: This project would provide start up money given as grants to 16-25 y/o's to initiate their own community projects.
Name of Organisation: The Prince's Trust
Amount bid for: £7,600
Project Location and Locality: Countywide
Sponsoring Councillor: None (no formal sponsoring Councillor however the group have been in contact with Cllr Ann Bonner, Cllr John Sanders and Cllr Don Seale)

Section 2 – BID Criteria Assessment*

Community Benefits (meets identified need) The project estimates that approximately 60 residents will indirectly benefit from the projects created by the young people. It is proposed that there are three awards so it is assumed that three young people will directly benefit from the scheme.
Innovation and Creativity The Community Cash Awards will enable young people to create, lead and develop their own project, reflective of the needs they identify in the local area. This is a creative leverage of BSF resources to generate additional support (provided by Prince's Trust volunteers and staff) for community projects.
Sustainable Business Case The bid is requesting funds for the cash awards only, with additional income for staffing and overhead costs provided by other sources. It is unclear from the business case if there will be additional awards in future years, and if there will be, how they will be funded.
Community Involvement Community involvement is as a result of the work is potentially strong but the

community was not involved in the application. The bid explains that the project itself will be developed and led by young residents across the county.

Section 3 – Service Officer View

Where applicable

Links with this Princes Trust programme at present are limited - some concern therefore that this has been running unilaterally from work going on elsewhere in the County. Total number of young people supported low. The funding would not provide replacement of services being withdrawn.

Bringing Families Together (NOMAD)

Section 1 – Project Overview

Project Name: Bringing Families Together (NOMAD)
Project Description: To provide structured programmes and positive activities for children and their parents with an aim to strengthening families and improving behaviour.
Amount bid for: £12,000 of £37,000
Project Location and Locality: Henley area, Henley/Goring locality
Sponsoring Councillor: Cllr David Nimmo-Smith

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The intention is to work intensively with 25-30 local families, targeting those 'at-risk'. The bid states that local professionals are keen to make referrals to the service.
Innovation and Creativity While this not a new approach and is possibly duplicative of the Early Intervention Service priorities and services, it would be a new service for the area.
Sustainable Business Case Some funding has already been identified although full project costs not yet identified. Cost estimates are for recurring expenses such as staffing without a plan to address these in subsequent years.
Community Involvement The project is based on earlier pilot work though it is not clear if there has been specific involvement of families who may be referred in its development but builds on existing work such as an annual family day trip.

Section 3 – Service Officer View
Where applicable

This project is creative in targeting at-risk families and provides some nationally recognised programmes of support for them. The work however is duplicative of the Early Intervention Service priorities where outreach work of this nature will be provided to families in Henley.

Section 4 – Locality Review Group Assessment

The Locality Group recognises that this bid is for part funding of a 12 month project. The bid is supported because Nomad has a proven track record in the local area of undertaking this sort of short-term programme very successfully while raising funds from a wide variety of sources.

Blackbird Leys Adventure Playground

Section 1 – Project Overview

Project Name: Blackbird Leys Adventure Playground
Project Description: To renovate and reopen Blackbird Leys Adventure Playground.
Amount bid for: £35,500 of £35,500
Project Location and Locality (<i>could be countywide</i>): Blackbird Leys, Oxford locality
Sponsoring Councillor: Cllr Richard Stevens and Cllr Val Smith

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need) The project provides a community resource particularly for children 8 – 13yrs and offers a local hire facility for children’s parties etc It is located in a known area of social and economic need. Community support for the project appears strong and the proposal provides a positive facility for children and young people in the area, but specifics on community benefits were lacking.</p>
<p>Innovation and Creativity The project proposes using the Play Ranger model and is very inclusive in its planning for the development of the playground.</p>
<p>Sustainable Business Case First year costs are requested entirely from the Big Society Fund although some grants are identified in future years. It is not clear whether these have already been secured. There is a significant shortfall in funding in year two to fund the playground. This is proposed to be funded through fundraising but it is not clear how this will be done or if it is achievable. The proposed site is adjacent to areas which are subject to on-going discussions on regeneration and reconfiguration. It may be premature to make decisions on capital improvements to the playground until other strategic decisions are made.</p>
<p>Community Involvement The BLAP committee is drawn from a wide range of community members. There has been a lot community involvement in the project including offers of support.</p>

Section 3 – Service Officer View*Where applicable*

Whilst there is need for this sort of provision in BBL and a quality set up would undoubtedly be beneficial to the community this bid seems to be asking for a large proportion of costs and the business case is not strong. This would need to be strengthened if BLAP is to move forward with greater certainty. There are also questions regarding the property/land which need to be resolved prior to any agreements being made.

Blackbird Leys Adventure Playground	
Type of transfer requested	It is assumed that BLAP are requesting a new lease of the playground, although this is not made clear in the bid.
Lease Terms	<p>BLAP have a ground lease from OCC from 1st August 1992 for a term of 5 years on a peppercorn rent. The City Council is the guarantor under the terms of a lease. The lease is not contracted out of the Landlord & Tenant Act 1954 Part II security of tenure provisions, so the lease is now running on from year to year until it is brought to an end by either party.</p> <p>There is a building on the site which was probably a warehouse at one time and converted by BLAP/City Council with a low level of investment to enable it to be used for community purposes.</p> <p>The building would revert to OCC ownership on termination of the lease (OCC can require that the site is restored to its previous state, including demolition of the building, under the terms of the lease).</p>
Site issues	<p>It is understood that BLAP has not been operating for some time, hence the Big Society Fund bid.</p> <p>In the past the City Council wanted to discharge its responsibilities as guarantor, give OCC the building and for OCC to lease the whole site direct to BLAP. This was never completed as OCC does not want the repairs and maintenance responsibility for the building and BLAP has not been in a position to take it on.</p> <p>Community facilities on Blackbird Leys have been the subject of locality discussions between OCC and the City Council and there are on-going discussions between the councils regarding a strategy for redevelopment and regeneration of the estate. This site is adjacent to areas which could form a significant area of regeneration and reconfiguration of community sites on the estate.</p> <p>Consequently the playground site will be part of these discussions and there is a need to ensure that the site is available to support any agreed strategy. It is therefore in our opinion not appropriate to grant a new lease to BLAP and the continuation of the original lease is the best option for OCC to ensure flexibility in regards to the asset.</p> <p>The ongoing locality review work could bring forward other opportunities for co-location.</p>

Condition and Required Maintenance	It is understood that the City Council maintain the building on the site, although the building is old and largely obsolete. The play area facilities are also in a poor condition.
Sustainability of Proposal	The income streams for future years have not been secured and therefore are a significant risk for the sustainability of the proposal.
Capital Implications	The site has not been valued as the asset was not specifically made available under Big Society. The site would be valued as part of any decision-making in relation to a strategy for community sites on Blackbird Leys.
Key points to note	The playground site is subject to a review of community sites and potential regeneration strategies on Blackbird Leys by OCC and the City Council.
Property & Facilities position	Property & Facilities does not support the granting of a new lease to BLAP on the basis of on-going discussions with the City Council over the future of community sites on Blackbird Leys. The existing lease should be allowed to run on. Non-essential capital investment should be resisted at this time.

Section 4 – Locality Review Group Assessment

Councillors identified the need for this type of provision for young people in Blackbird Leys and wanted to support it. Councillors agreed that the bid did not go far enough to set out the detail of the project and its benefits – in particular the links that have already been established with partner organisations and the range of positive activities that will be provided. Local councillors agreed to undertake further work with the group to develop the business case and bring the project back for consideration.

Oxford Boxing Academy

Section 1 – Project Overview

Project Name: Oxford Boxing Academy
Project Description: To take over the Saxon Centre, Northway (Marston) as a permanent facility for the Oxford Boxing Academy.
Name of Organisation: Oxford Boxing Academy
Amount bid for: 0 (Asset transfer only)
Project Location and Locality (<i>could be countywide</i>): Saxon Centre, Northway, Oxford locality
Sponsoring Councillor: Cllr Roy Darke

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need)</p> <p>The Academy is currently oversubscribed in its existing location, though the bid is Oxford-wide and therefore not specific to this community. A strong argument is put forward for boxing as a means of positive youth development and plans are to expand this provision and wider community use in the new location.</p>
<p>Innovation and Creativity</p> <p>This is not a new project, but a new location for the group. It is a creative approach to providing positive activities for young people.</p>
<p>Sustainable Business Case</p> <p>The purchase offer is less than OCC's valuation by 35% and the bid does not set out how purchase will be funded.</p>
<p>Community Involvement</p> <p>The Boxing Academy has established many links with stakeholders such as the Police and schools and is involved in community initiatives to develop their provision.</p>

Section 3 – Service Officer View*Where applicable*

The boxing club has been in place for many years based at Wolvercote and has worked in collaboration with the young people's club at Wolvercote. For some time they have been looking for dedicated premises to build capacity further. Staff are well connected and seem well respected in the boxing world. Colleagues within CEF are very supportive of the use of boxing for more vulnerable young people, and this could provide a very useful link for the new Early intervention Service.

The only concern is that this project would not provide the youth work aspect that is being withdrawn from this community and hope we can find community providers to take this on linking with the new community centre developments in Northway.

Saxon Centre	
Type of transfer requested	The Oxford Boxing Academy wish to purchase the freehold of the site.
Sale Terms	Oxford Boxing Academy is requesting sale of the freehold at a price, which is below the existing use value of the site which is estimated to be £46k. OCC would want to include an overage provision in the transfer deeds to ensure that OCC receives a percentage of any increase in the value of the site if it is later sold on.
Site issues	The asset is a standalone building and was refurbished 3 years ago.
Condition and Required Maintenance	The asset was refurbished 3 years ago. There is required maintenance of £11,600 identified. The main item is replacement of the boiler at a cost of £5,000.
Sustainability of Proposal	Running costs of £7,000pa have been allowed for in the bid. This is low compared to current running costs. £12,000pa should be allowed for. It is assumed Oxford Boxing Academy have the capital to purchase the site.
Capital Implications	As at February 2011, the site has an estimated alternative use (residential) capital value of £165k. The whole site has an estimated existing use (community use) capital value of £46k. The bid requests a sale which is 35% less than the existing use value.
Key points to note	If OCC decides to sell to the community at a price reflecting community use (£46k) rather than full market value (£165k) then there would be a shortfall of £119k. If OCC decides to sell at the price bid for then the shortfall would be £135k. OCC would want to include an overage provision in the transfer deeds to ensure that if the site is subsequently sold on by the community group for a higher price, OCC would receive a percentage of any uplift in value.
Property & Facilities position	Property & Facilities supports the sale of the asset to the community at an existing use value of £46k subject to the inclusion of an overage provision in the transfer deeds. A sale at the value offered would be

	hard to justify, especially with more than one party interested in the site, and is not supported.
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Section 4 – Locality Review Group Assessment

Councillors were broadly supportive of this bid. They recognized the good standing and well established organisation of the Boxing Academy and noted the positive benefits boxing can bring to more vulnerable young people. However given the potential interest of a local community group in taking over the Saxon Centre to run it as a local facility, councillors were inclined to defer decision on this transfer until this other bid has come forward.

Oxford Wheels Project (OWP)

Section 1 – Project Overview

Project Name: Oxford Wheels Project (OWP)
Project Description: To replace the skateboard and BMX facility in Oxford to provide a permanent facility.
Amount bid for: £75,000 of £300,000
Project Location and Locality (<i>could be countywide</i>): Meadow Lane, Oxford locality
Sponsoring Councillor: Cllr John Tanner

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need)</p> <p>A large number of young people utilise the existing ‘deteriorating’ facility. The project aims to involve a wider range of people in its activity and promote it to different groups in the community. A recent consultation found overwhelming local support for the skatepark including over 2,000 signatories on a petition.</p>
<p>Innovation and Creativity</p> <p>While this is not a new project or use, it is a creative alternative to providing youth services, as identified by young people in the Big Debate consultation.</p>
<p>Sustainable Business Case</p> <p>Significant fundraising has already taken place with funding secured; however there remains a significant shortfall in funding to make the meet the full costs of the project. Ongoing costs of running the project are largely reliant on continued grants from the County Council but outgoings low. Cost estimates need significant development.</p>
<p>Community Involvement</p> <p>The facility is volunteer run and has considerable community involvement. Park users are involved with decisions, instilling local ownership. For this project, a lengthy consultation has taken place with users on design.</p>

Section 3 – Service Officer View

Where applicable

This is an excellent resource and well used by the local community. The group is very well established, passionate and persistent with strong support from young people and the local community. They have put huge effort into raising considerable funds to date, with low cost long term sustainability built-in. Although the project provides a good resource, £75K is a large amount to be requesting from this fund.

The project is not re-providing any services lost within the current OCC budget reductions although Young People consulted as part of the Big Debate consultation specifically suggested that funding these sorts of activities could be a good alternative option to youth centre provision.

Section 4 – Locality Review Group Assessment

Councillors were supportive of this bid to provide a permanent skatepark in the city. They noted that it would have benefit for young people in the city and wider and is a hugely popular facility. There was concern about the level of funding requested and the need for the project to fundraise still further. The group would like to give them more time to raise additional funding.

Thrive Barton Community Mentoring Project

Section 1 – Project Overview

<p>Project Name: Thrive Barton Community Mentoring Project</p>
<p>Project Description: Provision of community mentoring targeted at 'at risk' young people.</p>
<p>Amount bid for: £6,869 of £20,740</p>
<p>Project Location and Locality (<i>could be countywide</i>): Barton, Oxford locality</p>
<p>Sponsoring Councillor: Cllr Liz Brighthouse</p>

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need) The project aims to support 20 of the most at-risk young people in the community with identified educational need to become a positive influence in their community. The project may potentially target the same young people as the Early Intervention Service.</p>
<p>Innovation and Creativity This project is not new, although it specifies that the youth workers and core volunteers all live in the local community.</p>
<p>Sustainable Business Case The bid assumes fundraising targets that may not be achievable. It does not sufficiently address sustainability issues for out-year funding needs. Estimated costs appear robust.</p>
<p>Community Involvement The community has been involved in developing the programme including the Barton Youth Partnership.</p>

Section 3 – Service Officer View
Where applicable

Thrive are an organisation well known within Barton and staff have worked co-operatively with Thrive workers. They are also a part of the Barton Youth Partnership, a group which brings together all those working with young people in the community. This provision would complement and supplement services that are currently offered through the Early Intervention Service but does not re-provide services that are being lost. However as Barton will remain a 'satellite' within the new service additional links in the community would be valuable

Section 4 – Locality Review Group Assessment

This project was supported as it will roll out a pilot that has been very successful working with some of the most vulnerable young people in the area on a referral basis. Whilst the organisation has religious origins councillors were confident that the project works with all groups in the community and does not have a religious element to it.

The Independent Advice Centre – Day Centre Transportation Project

Section 1 – Project Overview

Project Name: Day Centre Transportation Project
Project Main Aims: A transport project to provide access to Day Centres for vulnerable residents in the Wantage area.
Name of Organisation: The Independent Advice Centre
Amount bid for: £10,490
Project Location and Locality (<i>could be countywide</i>): Grove and Wantage
Sponsoring Councillor: Cllr Jenny Hannaby

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need) The bid does not set out the likely demand for this additional service proposed by the Independent Advice Centre. Provision of day services is undergoing change and it is therefore difficult to anticipate future demand for transport to centres at this stage.</p>
<p>Innovation and Creativity This is not a new project. The Independent Advice Centre already provides community transport in the Wantage area and is successful in this. This project proposes to extend the scope of the service to include day centre transport.</p>
<p>Sustainable Business Case The bid includes costs for running the current (not expanded) service though it is clear how much. Subsequent year funding is not identified. There is no anticipated income generated in year one and in subsequent years only a modest amount. It is unclear whether sufficient volunteers are in place to cope with the increased service.</p>

Community Involvement

The Independent Advice Centre is a well established local provider although it is not clear from the bid that they have worked with the day centres or transport users to develop this proposal to extend services.

Section 3 – Service Officer View

Where applicable

It is as yet uncertain what the future service provided by the Integrated transport Unit will be and what the demand for transport to day centres will be. It is difficult to provide full support for the bid because the income generation of £200.00 pa appears to be very low and the bid is not clear as to the increased levels of activity that this investment will achieve. However the organisation is run by high numbers of volunteers and this is impressive. We would encourage decision-makers to request further clarification in terms of increased activity, and part support the bid.

Section 4 – Locality Review Group Assessment

Councillors noted that services for day opportunities are changing and this will include the service offered by the Integrated Transport Unit although this has yet to be quantified. However they are keen to commend the independent advice centre bid to Cabinet at this stage for the following reasons;

- The bid is from a valued existing local organisation for start up costs to provide a new service to day centre users
- It supports vulnerable people within the community
- Volunteers provide 'good neighbour' service to users as well as transport (i.e. added value)
- It will support ongoing viability of the day centre for vulnerable elderly people as they will continue to be able to access the service.

Councillors noted that potential income set out in the bid is not high. They contacted the bidders, who explained that it is hard to quantify potential income generation from the new service and confirmed that costs bidden-for are start up costs.

Councillors also noted that the Independent Advice Centre receives funding from town and parish councils and the Vale of White Horse DC for its existing transport services.

Annex 3 Bids that do not meet the assessment criteria

Banbury Day Centres Transport

Section 1 – Project Overview

Project Name: Banbury Day Centres Transport
Project Description A transport project to assist vulnerable people access to day centres in Banbury.
Name of Organisation: Banburyshire Community Transport Association Ltd
Amount bid for: £242,000 of £260,000
Project Location and Locality: Banbury area, Banbury locality
Sponsoring Councillor: Cllr P.A.J. O’Sullivan – Cherwell District Council; Cllr H.J. Milne Home – Mayor of Banbury.

Section 2 – BID Criteria Assessment*

<p>Community Benefits (meets identified need) It is difficult to identify the need for this service in Banbury as the bid includes no information on</p> <ul style="list-style-type: none"> • how many day centres service is for, • how many people will need transport or currently use transport • whether this is an existing service looking for new funding. <p>Provision of day services is undergoing change and it is therefore difficult to anticipate future demand for transport to centres at this stage.</p>
<p>Innovation and Creativity It is difficult to judge the innovation and creativity of this project as there is little detail about the proposed service other than it will provide a timetabled service. The group has existed since 1986, though no detail has been provided about their current or past activity. It is understood that the organisation is currently funded by Cherwell District Council to provide local Dial a Ride services.</p>
<p>Sustainable Business Case The bid contains no information of other funding streams being explored or</p>

how the organisation is currently funded. The bid proposes charging users, but the revenue for this seems low. There is no detail to explain the proposed charging structure. Sustainability of the proposal is unclear as year 2 & 3 costings are indicated but no income has been identified to meet these. There is no information about the number of drivers involved, whether these are in place already, or if there is a plan to recruit them. There is also no information on how the number of buses required (3) was reached.

Community Involvement

It is unclear how the Banbury community have been involved in drawing up this proposal.

Section 3 – Service Officer View

The bid is for approximately 25% of the total funding available through the Big Society Fund but evidence of the positive impact to the community is weak. There is little detail about the service to be provided and demand for it. Significant amounts of both capital and revenue funding have been requested, with minimal amounts of revenue recovered as charged income.

Section 4 – Locality Review Group Assessment

- The group recognised the importance of community transport and the valuable role the voluntary sector has to play within it.
- The group noted that this was unclear how the project would be able to meet its costs in years 2 and 3.
- The group noted that community transport to day centres was an area currently under review by the council and that until the county's position on community transport was finalised it would be difficult to give such substantive funding to this project.

New Scout Hut

Section 1 – Project Overview

Project Name: New Scout Hut
Project Description: To replace an existing scout hut with a new building.
Name of Organisation: First Grimsbury Scout Group
Amount bid for: £147,000
Project Location and Locality: Grimsbury, Banbury locality
Sponsoring Councillor: Cllr Ann Bonner

Section 2 – BID Criteria Assessment*

<p>Community Benefits (meets identified need) The existing Scout Hut does not meet user requirements such as poor temperature control and an asbestos roof. Current user numbers are estimated at 85 young people with potential to expand. This does not provide a strong fit with the aims of the Big Society Fund which is not intended to fund facilities in their own right, but to kick-start new initiatives.</p>
<p>Innovation and Creativity The aim of this project is to replace the existing building. This is not a new project or use.</p>
<p>Sustainable Business Case No other sources of funding have yet been identified and there is no information about whether this has been sought. The business case is lacking essential detail on costing estimates. The ongoing costs and funding streams are not well established.</p>
<p>Community Involvement This bid primarily benefits the 1st Grimsbury Scout Group; however the intention is to extend usage of the new building to other groups. Evidence of what other groups might be interested in making use of the facility, or a commitment from other groups to use it when it's built, has not been provided.</p>

Section 3 – Service Officer View

The bid is for re-provision of existing facilities. There is some suggestion that the new building could be used more widely by the community but there is no evidence of demand for this or consultation with other groups. Other bids in this locality refer to the new community building in Grimsbury and it may be possible to explore with this group the potential for them to co-locate.

Section 4 – Locality Review Group Assessment

- The group recognised the work of the 1st Grimsbury Scout Group and the significant growth the group had experienced recently and that it now had approximately 100 scouts.
- The group was sympathetic to the position the scouts were in, but noted that the scout group was asking for a significant sum of money, equal to just under 25% of the fund.
- The group noted that the scout group met an important, but narrow, group of needs, and that they were not a new project or group, but wanted funding to continue the status quo, albeit from a new building.
- The group asked OCC Property Services to help the scout group find an alternative place to meet.
- The group recommended that Cabinet should not fund this bid.

Volunteering Awards Programme (VAP)

Section 1 – Project Overview

Project Name: Volunteering Awards Programme (VAP)
Project Description: The project will target 25 at-risk young people and provide a programme of mentoring and other positive activities to develop community leadership skills.
Name of Organisation: Shifa Trust
Amount bid for: £27, 000 of £32,000
Project Location and Locality: Banbury, Banbury locality
Sponsoring Councillor: Cllr Ann Bonner and Cllr Alyas Ahmed

Section 2 – BID Criteria Assessment*

Community Benefits (meets identified need) The project will target 25 young people from parts of Banbury with higher social need. This project run by the Shifa Trust began in 2009 for young people with Muslim-Pakistani heritage. It is unclear if the aim is to expand this project time-wise only or by expanding to young people with different backgrounds.
Innovation and Creativity It utilises a 'Duke of Edinburgh' style award scheme. OCC currently provides volunteering and targeted support through the work of the hubs.
Sustainable Business Case The majority of costs for this project are staffing, however included is an assumption that in the first year an officer will develop a plan for future funding. This project has previously received funding from Volunteering England and Capacitybuilders which are not mentioned as further sources of funding for the project this year. There is little information in the bid on where current Shifa Trust funding comes from and why this will not cover the Volunteering Awards Programme project.
Community Involvement Wide evidence of involvement of the community and stakeholders in development of the organisation's activities.

Section 3 – Service Officer View

This is an interesting project, however, OCC will continue to provide volunteering and targeted support through the work of the hubs. In addition, the county will be promoting D of E and accredited volunteering opportunities. This would therefore not be a service priority.

Section 4 – Locality Review Group Assessment

- The group recognised the valuable work that the Shifa Trust did in Banbury and noted that it had recommended funding the BYHP project which the Shifa Trust was part of.
- The group noted that the proposal was for an existing project and that the Big Society Fund was established to pump prime new initiatives.
- The group noted that the bulk of the funding was for staffing and that the big society fund was not intended to meet ongoing costs.
- The group recommended that Cabinet should not fund this bid.

Changing for the Better at The Lido

Section 1 – Project Overview

<p>Project Name: Changing for the Better at The Lido</p>
<p>Project Description: To renovate and update the changing facilities at the Chipping Norton outdoor pool.</p>
<p>Name of Organisation: Chipping Norton Lido Ltd</p>
<p>Amount bid for: £23,253 of £46,179</p>
<p>Project Location and Locality: Chipping Norton/Charlbury/Woodstock</p>
<p>Sponsoring Councillor: Cllr Hibbert-Biles</p>

Section 2 – BID Criteria Assessment*

<p>Community Benefits (meets identified need) The renovations would improve access to the pool for a wider range of groups (older people, children, disabled swimmers etc.). However, this does not provide a strong fit with the aims of the Big Society Fund which was not intended to fund facilities in their own right, but to kick-start new initiatives.</p>
<p>Innovation and Creativity This would not be a new project or use – would be improved access.</p>
<p>Sustainable Business Case The bid is for matched funding to receive a grant they have been offered from the Kelloggs Swim Active grant. The Lido has some capital reserves which they can use to finish the project. Aim is to finish project by March 2012. Cost estimates appear robust.</p>
<p>Community Involvement The Lido is a community-run and led organisation, run as a charity by local people since 2004. The desire to refurbish the changing rooms is based on feedback from customers.</p>

Section 3 – Service Officer View

The project appears to be well developed and there is evidence of other funding.

Section 4 – Locality Review Group Assessment

The group felt that the Lido is a very worthwhile project, and an excellent example of Big Society in action. The group also felt the application met the criteria of the fund in being community-led, based on a proven and sustainable business case. Although it could be questioned how innovative the specific proposal in the application is, the project as a whole is innovative and creative and is definitely a local priority. The group were very supportive of the Lido application, especially as it would provide match funding for a Kelloggs Swim Active grant.

Short Footpath Link

Section 1 – Project Overview

Project Name: Short footpath link
Project Description: To provide a new footpath link through the new Chipping Norton hospital site.
Name of Organisation: Footsteps Healthy Walking Group
Amount bid for: Under £5000
Project Location and Locality: Banbury Road to London Road, Chipping Norton – Chipping Norton/Charlbury/Woodstock locality
Sponsoring Councillor: Cllr Hibbert-Biles

Section 2 – BID Criteria Assessment*

Community Benefits (meets identified need) User numbers are not well established.
Innovation and Creativity The project does not present a new or innovative solution.
Sustainable Business Case The bid may be premature - cost estimates are still needed. Permissions are not received. No upkeep plan is established.
Community Involvement The bid itself gives no indication of wider community involvement for this footpath however letters of support for the proposal have been received.

Section 3 – Service Officer View

This project has no planning permissions yet. This type of scheme that enables and encourages people to walk to community facilities is generally supported by the Council's Countryside Service.

Section 4 – Locality Review Group Assessment

The group felt that the proposed footpath would be very beneficial to the community in improving access to the hospital in particular, but also to the primary school, church and housing (including extra care housing) on the same side of town. The project is community-led and responds to an identified need, although the group felt to be of most benefit it would need to be DDA compliant (and therefore properly surfaced) rather than simply clearing the route as proposed. The group felt the proposal would be more suitable for the upcoming Area Stewardship Grant.

Woodstock Good Neighbour Scheme

Section 1 – Project Overview

Project Name: Woodstock Good Neighbour Scheme
Project Description: To expand the good neighbour scheme from Witney to Woodstock through recruiting additional volunteers.
Name of Organisation: Volunteer Link Up (west Oxfordshire)
Amount bid for: £5,000 of £5,000
Project Location and Locality: Woodstock, Chipping Norton /Charlbury /Woodstock locality
Sponsoring Councillor: (formal support has not been sought for this particular project although the bid refers to the local County Councillor being aware of Volunteer Link Up and its work)

Section 2 – BID Criteria Assessment*

Community Benefits (meets identified need) Good Neighbour Schemes have been running in different places in the County since 2008. This project is to expand the scheme to Woodstock but there is little evidence of how much this would be used/if any background research has been carried out.
Innovation and Creativity Not a new project. There is an effort underway to rationalise these schemes into a countywide approach.
Sustainable Business Case In the bid there is a lack of clarity between what is specific project funding and what is part of the group's existing funding. Request includes funding assumptions in future years that 'Volunteer Link Up' funds from OCC will cover ongoing costs.
Community Involvement It is not clear from the bid how much the Woodstock community has been involved although some contact has been made with Woodstock Town Council.

Section 3 – Service Officer View

Officers have recently commissioned an external review of Good Neighbourhood Schemes - early findings suggest that it may be more cost-effective to commission one organisation to be responsible for providing good neighbour schemes countywide. Each scheme should then be able to function on approximately £500 pounds per annum.

Section 4 – Locality Review Group Assessment

The group were supportive of the proposal to extend the existing good neighbour scheme from Witney to Woodstock. However, the group therefore felt decisions to fund the Woodstock scheme should be postponed pending further development of the countywide approach.

Day Opportunities for Older Chinese

Section 1 – Project Overview

From the Website submission

Project Name: Day Opportunities for Older Chinese
Project Description: To expand existing provision of Day Opportunities for Older Chinese across Oxfordshire in the form of satellite groups/venues in districts beyond Oxford.
Name of Organisation: Oxfordshire Chinese Community and Advice Centre
Amount bid for: £ 28,400
Project Location and Locality (<i>could be countywide</i>): Countywide - Abingdon, Bicester, Witney and Didcot
Sponsoring Councillor: Cllr Val Smith

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The project aim is to train and deploy an additional 30 volunteers who would reach 300 older Chinese individuals across the county (200 suffering from social isolation, 60 requiring survival English, 40 requiring internet training).
Innovation and Creativity The project an extension of existing provision to new areas rather than a new model of provision.
Sustainable Business Case Future year funding is not identified beyond a fee for service scheme which is not developed. Last year OCC gave £35,332 to this organisation to provide Day Opportunities in Oxford, where the majority of the countywide Chinese population (8,500) is located (approx. 60% of total). This project requests a similar level of funding to support a much smaller number of people.
Community Involvement Project has been developed in consultation with the members of the Chinese community though these appear to be primarily existing service users.

Section 3 – Service Officer View

Where applicable

Successful delivery of the project would result in positive outcomes for the Chinese Community, albeit in relatively small numbers. There are a few items of expenditure they have outlined do not quite fit the rationale of the bid e.g. cutlery and crockery. The level of funding requested is quite high for the number of people who are able to access services.

Future Vision – Oxfordshire Association for the Blind

Section 1 – Project Overview

From the Website submission

Project Name: Future Vision
Project Description: To address the unmet need of their current services as well as to expand services to provide IT training and other home safety courses to visually impaired people.
Name of Organisation: Oxfordshire Association for the Blind
Amount bid for: £30,000
Project Location and Locality (<i>could be countywide</i>): Countywide
Sponsoring Councillor: Cllr Susanna Pressel

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) There are over 4,000 people in the county who are registered as blind or partially sighted. The project represents an enhancement of the group's current services through provision of a new resource centre to provide 'face-to-face' counselling as well as new courses in IT and kitchen skills for visually impaired individuals and awareness training for local businesses and service providers. Specifics on the numbers of courses or individuals participating are not stated.
Innovation and Creativity This is not a new project, but an enhancement to the types of services currently provided.
Sustainable Business Case The group has submitted what appears to be its organisational business case and it is not clear which costs apply to the project. The outlined costs are not clearly allocated and it is not clear what benefit will be derived from the requested funding. Last year, OCC gave £49,937 to this organisation. The organisation appears to be in good financial health.

Community Involvement

The organisation has consulted with service users when developing the future direction of the service.

Section 3 – Service Officer View

Where applicable

The organisation currently provides innovative and valued services to the visually impaired community. However it is not clear from the documentation how the stated outcomes will be achieved and where the £30,000 will be spent. OAB appear to have significant levels of funding and a request of £30,000 appears to bolster what is an already healthy financial position.

Helen & Douglas House – Home Volunteer Project

Section 1 – Project Overview

From the Website submission

Project Name: Home Volunteer Project
Project Description: To train and manage volunteers to assist families with a child in the hospice.
Name of Organisation: Helen & Douglas House
Amount bid for: £27,345
Project Location and Locality (<i>could be countywide</i>): Countywide
Sponsoring Councillor: Cllr Val Smith

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The organisation currently receives 15 to 20 enquiries a week from people looking to volunteer and who are ultimately not utilised. Through a questionnaire, they have received 65 responses where 97% of families supported this project. It is not clear whether the project is aimed at families already receiving other forms of support.
Innovation and Creativity The organisation already manages a volunteer base of 1500, this would increase capacity to that base.
Sustainable Business Case Costs for the first year are high, with most of the requested funding covering project management costs. While funding costs include staffing, the position is to identify future year funding during the first year. Cost estimates appear robust. Last year OCC gave £16,740 to the organisation.
Community Involvement The organisation has consulted with the community to demonstrate need.

Section 3 – Service Officer View

Where applicable

The project is high cost for a very small number of Oxon children (14 families supported in the first year). Most of families they support are supported by other services and professionals: this is not true of other high need disabled children in Oxon who are less well supported because of resource capacity issues. The project management costs for their first year appear high.

Oxfordshire Association for Young People – Community Transition

Section 1 – Project Overview

From the Website submission

Project Name: Community Transition
Project Description: This project will support the development of community led youth service provision in an anticipated 20 areas.
Name of Organisation: Oxfordshire Association for Young People
Amount bid for: £40,809
Project Location and Locality (<i>could be countywide</i>): Countywide
Sponsoring Councillor: Cllrs Roy Darke, Arash Fatemian, Jean Fooks, Hilary Hibbert-Biles, Charles Matthew (all offered verbal support of project)

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The project seeks to support 20 additional communities to develop youth provision in their area.
Innovation and Creativity This is not a new project, but an extension of current service provision. The organisation has supported youth service provision in Oxfordshire for a number of years. Although the environment has changed significantly, the proposal nonetheless represents an extension of existing service provision.
Sustainable Business Case OCC already has arrangements in place to fund the provision of this service through OAYP in 2011/12. Last year, OCC gave significant grant funding to this organisation (£71,112). The organisation does not anticipate any costs beyond year 1, stating that the catalytic nature of the project mean it will not be needed after 9 months. There is no mitigation for the risks of failure or 'mission creep' beyond this time period. Costs include staff and other ongoing costs.

Community Involvement

They have consulted in each of the proposed 20 areas. This has included informal dialogues, focus groups of young people and online survey with Parish Councils about needs.

Section 3 – Service Officer View

Where applicable

OAYP have a proven track record of supporting voluntary sector youth organisations/clubs in Oxfordshire. Clearly the voluntary/community sector would benefit from infrastructure support to develop, manage and sustain community led solution. To this end OCC are in the process of drawing up a service agreement with OAYP to deliver the type of support their bid outlines for £18,500 from Sept 2011 – March 2012 leaving a shortfall of £21,500 on the amount requested.

Transition Champions

Section 1 – Project Overview *From the Website submission*

Project Name: Transition Champions - parent volunteer scheme
Project Description: Set up a parent volunteer network to provide support to parents of children (aged 14–18) with learning disabilities.
Name of Organisation: Oxfordshire Family Support Network
Amount bid for: £31,872
Project Location and Locality (<i>could be countywide</i>): Countywide
Sponsoring Councillor: Cllr Ann Bonner

Section 2 – BID Criteria Assessment* *Qualitative assessment*

Community Benefits (meets identified need) The projected number of users expected to benefit from this project is not defined. Involvement of parents which identified a need for ongoing information, advice and support.
Innovation and Creativity This is not a new project but builds on their current work in Banbury, expanding it to other communities.
Sustainable Business Case Last year, OCC gave £67,800 to this organisation. Funding includes ongoing expenses such as staff and operating expenses. It is not clear where year 2 and 3 funding would come from as the group intends to develop other funding during the first year for future years.
Community Involvement The group has held workshops with parents. They have also held Transition fairs over the past two years with around 300 family members attending who support the idea of this project.

Section 3 – Service Officer View

Where applicable

For young people with learning disabilities the experiences in the teenage years are critical in their transition to adulthood. Increasing the number of volunteers working with this group is much needed. The overall project is good. The cost is considerable given the funding available and the business plan doesn't show a sustainable case for the future.

YELP Students Mentoring/ Tuition Project

Section 1 – Project Overview

From the Website submission

Project Name: YELP Students Mentoring/ Tuition Project
Project Description: This project aims to match local university students with disadvantaged young people in the county for mentoring and aspiration building – especially in relation to attending university.
Name of Organisation: YELP Students
Amount bid for: £10,900
Project Location and Locality (could be countywide): Countywide
Sponsoring Councillor: Not specified

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The project aims to increase attainment outcomes and university admissions, but there are no numbers of expected participants or volunteers.
Innovation and Creativity This is similar to other mentoring schemes – although the university focus aspect is original. This is an extension of the group's current activities.
Sustainable Business Case This bid appears to overlap with the current activities of the group. Bid is for start-up costs such as computers and other equipment. Cost estimates seem robust.
Community Involvement The group has conducted a consultation. Specifically they solicited responses to a questionnaire from 45 students in 6 schools who were very supportive. They've also developed the project through consultation with students, parents and teachers.

Section 3 – Service Officer View

Where applicable

Mentoring is a valuable tool for vulnerable students who may benefit from additional support to raise academic standards. The Early Intervention Service will be targeting this vulnerable cohort across the county and additional complementary support could be beneficial. There would need to be work done to ensure effective linkage. This does not replace services that will be withdrawn.

Your Big Sport Society Needs You!

Section 1 – Project Overview *From the Website submission*

Project Name: Your Big Sport Society Needs You!
Project Description: To provide level 1 and 2 sports leadership training to volunteers. Volunteers would then be expected to develop and run sport based activities for young people.
Name of Organisation: The Vale School Sport Partnership
Amount bid for: £6,300
Project Location and Locality (<i>could be countywide</i>): Vale of White Horse District, no specific locality
Sponsoring Councillor: Not specified

Section 2 – BID Criteria Assessment* *Qualitative assessment*

Community Benefits (meets identified need) The project would provide training for 96 individuals to gain Level 1 leadership qualifications and a further 26 to gain Level 2 with the intention that these trained individuals would then develop and run various participation activities encouraging young people to be more active. It is unclear how many activities could be expected to start up as no estimates are provided.
Innovation and Creativity This type of training / mentoring scheme is not innovative as it is similar to services provided in other after-school sports clubs.
Sustainable Business Case The business case is thin with the project expected to become self-sustainable after the first year. There are no sustainability plans in the business case. Cost estimates for the cost of training appear robust.
Community Involvement The group has spoken to a number of stakeholders who expressed interest in wanting more activities or to support running them but much of the evidence is anecdotal.

Section 3 – Service Officer View

Where applicable

Although providing additional skills for adults in sports coaching has some clear community benefits, this project would essentially provide training for a range of adults across the Vale to become qualified at Level 2 as sports leaders. The bid suggests this would extend to young adults and in particular NEET young people but doesn't expand on how this group would be targeted. The funding required is almost the total value of the project. Given that VofWH District Council has a sports responsibility, this would be a more appropriate route through which to seek funding.

Play Space Equipment and Landscaping for Kidmore End

Section 1 – Project Overview

From the Website submission

<p>Project Name: Play Space Equipment and Landscaping for Kidmore End</p>
<p>Project Description: To provide a play space in an existing grass area for children, young people and their carers in the village.</p>
<p>Name of Organisation: Kidmore End Parish Council</p>
<p>Amount bid for: £52,450 of £52,450</p>
<p>Project Location and Locality (<i>could be countywide</i>): Kidmore End, Henley/Goring locality</p>
<p>Sponsoring Councillor: Cllr Carol Viney</p>

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need) The bid states that there is currently no play equipment in the community, and there is strong community support for the project and involvement in its development reflects demand. However specific information on the predicted number of users is lacking.</p>
<p>Innovation and Creativity The idea for a play space is not innovative, but the design will be young people and child led.</p>
<p>Sustainable Business Case This project has already been unsuccessful in an application to the Playbuilder Grant scheme managed by the council. No funding has been identified from other groups. Ongoing maintenance costs will be met by the parish council.</p>
<p>Community Involvement Children, young people and parents were involved in the development of the project and the application for Playbuilder funding. The design reflects significant involvement and support of the community.</p>

Section 3 – Service Officer View
Where applicable

This is a strong project which narrowly missed funding through the Playbuilder scheme last year. It is a project which has been well planned and thought out: it includes strong Design for Play elements, encapsulates the core principles of Big Society in its child/young people-led approach, and involves a diverse range of the community in supporting the developments.

Section 4 – Locality Review Group Assessment

The Locality Group has a number of concerns about this project. There was no information of other attempts to gain funding and questions were raised about the value for money of some aspects of the bid - notably the tree house. Furthermore, nothing had been included for the ongoing costs of maintenance and replacements for broken and or worn equipment. There were also questions about how much this project would benefit the village as a whole particularly in view of the reference to the number of children from outside the village who attend the local school.

Whitchurch-on-Thames Community Recreation Ground

Section 1 – Project Overview

Project Name: Whitchurch-on-Thames Community Recreation Ground
Project Description: To convert a newly acquired cricket ground into a multi-purpose public space.
Name of Organisation: Whitchurch-on-Thames Parish Council
Amount bid for: £30,000 of £35,420
Project Location and Locality (<i>could be countywide</i>): Whitchurch-on-Thames, Henley/Goring locality
Sponsoring Councillor: Cllr Dave Sexon

Section 2 – BID Criteria Assessment*

Qualitative assessment

<p>Community Benefits (meets identified need)</p> <p>The community identified the need for this project in its Village Plan in 2009 though it is not clear what existing provision there is in the surrounding area or nearby villages and does not set out the detail for why a designated car park for the facility is needed. The project provides greater access to the facility than was previously afforded when it was a privately owned cricket pitch.</p>
<p>Innovation and Creativity</p> <p>As proposed, a car park is not innovative.</p>
<p>Sustainable Business Case</p> <p>Construction costs appear robust. Ongoing costs are relatively low and the business case aims to meet these through income generated through usage. There is no indication of the likely demand for the facility or potential income from hiring it out. The parish council has already acquired the site and contributed some funding to the project but no other funding is identified. The funding requested is to create a car park and football pitch.</p>
<p>Community Involvement</p> <p>Residents supported this project through its identification in the village plan and support for the planning application to South Oxfordshire DC was significant.</p>

Section 3 – Service Officer View

Where applicable

The project has obviously included consultation with the community, though it would be good to know how their involvement has shaped the plans, which seem a bit thin in relation to good practice designs. We would suggest that they liaise with Oxfordshire Playing Field Association, who are experts in relation to playing field design locally.

Section 4 – Locality Review Group Assessment

This project would in the eyes of the Locality Group provide a good multi-use facility for the whole village. It has been established that advice has been sought from the Oxfordshire Playing Fields Association (OPFA) and they will be seeking further advice for possible alternative areas of funding for the field development. However more immediate funding is required to develop the car park area without which the rest of the development cannot go ahead.

Re-energize

Section 1 – Project Overview

Project Name: Re-energize
Project Description: To continue and expand the services of a current mental health user-led sports and social group.
Name of Organisation: Re-energize
Amount bid for: £9,955.04 of £13,655
Project Location and Locality (<i>could be countywide</i>): East Oxford/Marston, Oxford locality
Sponsoring Councillor: identified as Cllr Larry Sanders

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The group already exists and has a core membership of people with mental health issues. The bid proposes expansion to new groups but it is not clear what the demand for this is from younger and older people.
Innovation and Creativity The user-led business model is innovative and the group have received national recognition for their work in the past. This project appears to be for funding for this work to continue rather than a completely new project.
Sustainable Business Case The project proposes that the service is free at point of use to users with no income generated. Are the costs listed things that can reasonably be funded by the BSF? (e.g. ongoing items such as taxi costs / phone costs / petrol costs / parking costs)
Community Involvement The project is from a user-led organisation which has successfully involved members in all decisions democratically. It is not clear whether members have specifically been involved in development of this project proposal.

Section 3 – Service Officer View

Where applicable

The group is looking to expand their work to older people, people who work and people who are studying - who also suffer from mental illness. This is great example of users of services taking control of their lives and working towards their own outcomes. The bid has clear information about set up costs and ongoing costs. They do have an excellent reputation nationwide and are used as an example of good practice by Department of Health.

Section 4 – Locality Review Group Assessment

Councillors did not support this project which they felt had not become sustainable following previous funding. They highlighted that they would prefer to see alternative options for funding for this project explored.

Stable

Section 1 – Project Overview

Project Name: Stable
Project Description: To deliver “Talking Therapy” to those suffering from mental health issues, from volunteer time from private sector therapists and counsellors on a payment-by-results basis.
Name of Organisation: Stable
Amount bid for: £25,000 of £100,000
Project Location and Locality (<i>could be countywide</i>): Oxford City, Oxford locality
Sponsoring Councillor: Cllr Jean Fooks and Cllr John Goddard

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The Community Benefits of this project are hard to define. No information on users, outcomes or demand for the service is included.
Innovation and Creativity The project is highly innovative and nothing like this has been done before. The group describes it as ‘highly experimental’.
Sustainable Business Case The business case is not well established - limited costing estimates have been put together especially for ongoing costs. Some cost estimates are not well developed and seem to overstate expenses for things like website development and advertising. The group also does not appear to have adequate policy, financial and governance arrangements in place. The bid includes a request for office space to be provided by OCC. Unfortunately, OCC has no surplus office space available at the current time.
Community Involvement It is unclear how the community or potential users have been involved in developing this proposal.

Section 3 – Service Officer Comments

£25,000 appears to be part of the project expenditure of £100,000. It is not clear what £25,000 will be used for. Furthermore there is a risk as this organisation does not have in place adequate policy, financial and governance arrangements. Finally the application is not backed with the numbers that would be reached and the outcomes that would be achieved. We are unable to support this bid.

Stable – office space in Oxford	
Type of transfer requested	The bid requests office space in Oxford, presumably on a leasehold basis. The specific location, amount of office space, number of desks, types of facilities needed etc. are not stated.
Lease Terms	N/A
Site issues	N/A
Condition and Required Maintenance	N/A
Sustainability of Proposal	The business case does not seem very well developed and the costs that are set out seem indicative and too well-rounded to be robust estimates.
Capital Implications	N/A
Key points to note	Property & Facilities suggests a standard response should be given to bids for office accommodation as below:
Property & Facilities position	Unfortunately Oxfordshire County Council has no surplus office space available at the current time. The County Council is undergoing a programme of office rationalisation and if any opportunities arise these will be made available under Big Society via the public website.

Section 4 – Locality Review Group Assessment

Councillors were not able to support this project because they felt that there was insufficient evidence about the business model to invest. There were also concerns that the funding request was principally for a website and promotion.

Volunteer Point, Thame and District Citizens Advice Bureau

Section 1 – Project Overview

Project Name: Volunteer Point
Project Description: To develop and maintain a directory of local volunteering opportunities in the Thame area.
Name of Organisation: Thame and District Citizens Advice Bureau
Amount bid for: £330 of £330
Project Location and Locality: Thame and surrounding villages, Thame/ Wheatley/Watlington/Chalgrove locality
Sponsoring Councillor: Cllr David Wilmshurst

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The demand for the project is not clear as little evidence of engagement with the potential information points or volunteers who would use the service.
Innovation and Creativity OCC currently funds OCVA to provide this function. This is not a new project but an enhancement of current services.
Sustainable Business Case The directory is based on hard copies of volunteer opportunities in the form of binders distributed to information points with future updates to be emailed. This 'low tech' approach means that the distributed binders (in GP's offices and other places) would be quickly out of date. The county council already funds OCVA to deliver this service through the volunteer centre on a countywide basis. The costs are modest and are for printing and materials.
Community Involvement There has been discussion with voluntary sector organisations in the area to compile the Volunteer Directory.

Section 3 – Service Officer View

Where applicable

Although this bid has identified a level of local need, it is not clear that the project would be better at attracting voluntary organisations than existing services. At the level of funding requested it is not clear why printing could not be done within the existing budget of the CAB.

Section 4 – Locality Review Group Assessment

The idea of a low technology approach is laudable. However this would be a project that, to be useful, would have to be ongoing beyond the one year that Big Society funding is available but the source of ongoing costs beyond year one have not been addressed. Furthermore, there is no explanation of why an organisation with an annual income of over £71,000 would not be able to find £330 to fund this work. Therefore it would be reasonable to not support this bid.

Friday Pathfinders

Section 1 – Project Overview

Project Name: Friday Pathfinders
Project Description: Youth provision in the form of a Friday Night Youth Club in a local church hall (Eynsham).
Name of Organisation: St Leonard's Church, Eynsham
Amount bid for: £10,000 from £15,000
Project Location and Locality (<i>could be countywide</i>): Eynsham, Witney/Eynsham locality
Sponsoring Councillor: Cllr Charles Mathew

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The bid lacks detail on the predicted number of users but expects to attract young people as a result of the ending of council funding to the local young people's centre.
Innovation and Creativity This is not a new project.
Sustainable Business Case It is not clear from the application how the project would fund running costs in future years. Estimates are general and not clearly linked to proposed activities. Costs are largely for equipment which may be possible to support from surplus equipment as a result of council's service redesign. Costs in the first year include significant minibus travel costs but it is not clear if the scope of the project will include this level of activity in future. Sums in the business case are not consistent.
Community Involvement The bid shows evidence of some consultation with the community about the proposal.

Section 3 – Service Officer View
Where applicable

St. Leonard's church has delivered youth work in Eynsham for over 13 years. They are well placed to deliver youth work in the village and the Friday night youth club would partially re-provide the youth work delivered by OCC. Alternatively there may potential to join up this proposal with the plans of the school to provide one youth club in Eynsham or at least from one designated venue. There is a considerable amount of equipment being requested as part of this bid and there may be potential to recycle some of this equipment from those young people's centres that are closing.

Section 4 – Locality Review Group Assessment

The group fully supported the work of the church in delivering activities and opportunities for young people, and believed the application met many of the criteria. However they felt the proposal was essentially to support existing activity, and given their support for the Bartholomew School proposal thought it more appropriate to encourage the church to work closely with the school to identify opportunities to share equipment or offer joint activities, and to ask offices to direct the church to other potential sources of funding. On this basis they did not recommend funding the proposal from the Big Society Fund.

Standlake Cycling Track

Section 1 – Project Overview

Project Name: Standlake Cycling Track
Project Description: To provide a safe off road, traffic free environment to practice cycling skills and get exercise for children and young people from Standlake and the surrounding area.
Name of Organisation: Standlake Cycling Club
Amount bid for: £25,000 from £25,000
Project Location and Locality (<i>could be countywide</i>): Standlake, Witney/Eynsham locality
Sponsoring Councillor: Cllr Charles Mathew

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The proposal does not set out the level of demand for this project or how many people would benefit from it. It is not clear why young people in this area require a facility such as this.
Innovation and Creativity The proposal identifies an interesting solution to a perceived issue in the community about safe cycling space.
Sustainable Business Case The business case is lacking details for design and construction costs. No additional funding sources have been identified. The Parish Council will take over ongoing responsibility for safety inspection of the track.
Community Involvement Children and Young People have been involved in the design of the proposal and the parish council has agreed to provide the area.

Section 3 – Service Officer View

Where applicable

This application evidences a strong community grown project which supports local interest, intergenerational involvement, rural youth-led provision which is exciting and challenging. It additionally draws on a strong volunteer base, is fully sustainable at very low cost and well supported by the Parish Council.

Section 4 – Locality Review Group Assessment

The group felt this was a good project that met many of the criteria, including involvement of the community and a clear community need. However the group felt it needed a clearer breakdown of costs and more detail about the project itself before making a judgement on the sustainability of the proposal. For example the value of the land being 'donated' by the Parish Council would help indicate how much in-kind support was being offered, and evidence of young people's involvement in developing the proposal and whether cycling proficiency would be covered would help demonstrate the amount of creativity and true community value of the project.

The group felt the applicant should explore other potential sources of funding (eg Awards for All, WODC Community Facilities Grant, other fundraising) to fund at least part of the overall cost, and subject to this were minded to recommend the proposal is only partly funded from the Big Society Fund (eg £15-20,000 rather than the full £25,000).

The Stonehenge Project

Section 1 – Project Overview

Project Name: The Stonehenge Project
Project Description: Community led approach to monitoring both the conditions and routing agreement attached to the extraction of sand and gravel from the Stonehenge Site at Northmoor.
Name of Organisation: Northmoor Parish Council
Amount bid for: £14,000 from £17,000
Project Location and Locality (<i>could be countywide</i>): Witney/Eynsham locality
Sponsoring Councillor: Cllr Charles Mathew

Section 2 – BID Criteria Assessment*

Qualitative assessment

Community Benefits (meets identified need) The obligation to monitor the routing agreement lies with the county council and should already be met. This project proposes that the Parish Council take over County Council responsibilities to ensure compliance.
Innovation and Creativity The Parish Council proposal is a creative way to address the requirement to monitor compliance with the routing agreeing and is in the spirit of proposals set out in the Localism Bill for communities to take on more powers. However this is not a new activity.
Sustainable Business Case The Parish Council anticipates covering costs for the ongoing administration of the project and identifies income from the routing agreement and developer. It is not clear is this income is guaranteed. There are cost assumptions made assuming an effective initial monitoring and a continuing 'light-touch' approach.

Community Involvement

The project is led by the Parish Council but there is community support through the Oxfordshire Upper Thames Residents Against Gravel Extraction pressure group.

Section 3 – Service Officer View

Where applicable

The Stonehenge Farm mineral development is not unique, there a number of gravel pits in Oxfordshire.

A dedicated monitoring team formally reviews sites like this 3-4 times a year. There is a risk that a local group could be seen as biased as there is local opposition to this development.

Officers are very keen to be appropriately involved with local parishes where there is gravel extraction. Liaison arrangements have already been set up, between Hanson (operator), Parish and the council. There are advantages and disadvantages in a single local conduit to work through when dealing with planning related issues about this development.

Section 4 – Locality Review Group Assessment

Although the group were sympathetic to the concerns of Northmoor Parish Council in wanting to ensure planning conditions are adhered to at the Stonehenge site, they did not feel the proposal should be supported through the Big Society Fund. The group believed devolving statutory responsibilities would not be appropriate and that the proposal felt more like a 'community right to challenge' as set out in the Localism Bill (not due to receive Royal Assent until later this year). The group were keen that officers and the Parish Council should be encouraged to work together to improve the effectiveness of the monitoring of planning conditions rather than providing funding.